Byres Road and Lanes BID
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05 November 2026

Dear Sir/Madam

Membership of the Byres Road & Lanes BID Company Ltd

We are writing to you today as our records show that you or your company are the registered BID Levy payer for your business in the Byres Road and Lanes BID area.

We have been carrying out a thorough review of the BID's documentation, including that of the BID Company, and in particular the Company's "constitution", its Articles of Association. We plan to introduce a new set of Articles in the AGM which is due to be held on 25th November. In order to do that we need to go through various procedures under the current Articles. One of those is to bring the Company's Register of members up to date.

Membership of the BID Company – which allows people to vote at formal Company meetings – is separate from that of the BID itself. The current Articles state that "any person who pays the BID Levy within the BID area" is eligible to apply to become a full voting member of the Company.

"BID Levy Payer" in this case will mean:

- The sole owner of a business
- A partner of a partnership
- Where the BID Levy payer is a limited company, a director, secretary or other duly appointed officer of the company (such as a Treasurer of Finance Officer)
- Where the BID Levy payer is a Trust, one of the Trustees

We appreciated that this limits the role of people who can apply to be members of the Company, and one of the changes we are proposing in the new Articles is to widen the scope of that definition, to include for example regional, local or branch managers of the business in the BID area.

A Member may appoint a proxy to vote on their behalf at formal company meetings. Proxy forms will be sent out with the documentation for the AGM separately this letter.

In order that we can update the Company's Register of Members, we would be grateful if you could complete the attached membership application form and return it to us within the next 14 days

You can return the completed document either by post to the BID office, by scanning it and emailing it to deborahmurray@visitwestend.com or by dropping it into the office by hand.

If you have any queries please contact the office.

We look forward to hearing from you

Yours faithfully



John Turner
Chair of Directors, Byres Road & Lanes BID Co Ltd